



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR COMBAT COMMAND  
ACQUISITION MANAGEMENT AND INTEGRATION CENTER  
JOINT BASE LANGLEY-EUSTIS VA

23 March 2020

MEMORANDUM FOR: HQ ACC AMIC/DRQ  
HQ ACC AMIC/PMSP

FROM: HQ ACC AMIC/DRQP

SUBJECT: Surveillance Report (2nd Party Audit) for Contract Number FA489019D1004, Science & Management Resources (SMR), Inc., February, 2020

1. Audit Scope: All applicable elements of the PWS and contractor operating instructions.
2. Audit Purpose: To assess compliance with contract requirements and verify the intent, implementation, and effectiveness of the QMS.
3. Virtual Audit:
  - a. Calculated Turnaround Time (TAT) IAW PWS Section A, paragraph 7.2. Unless otherwise noted, all PMELs met or exceeded the 92% TAT requirement, with results shown below:

Patrick:	97.09
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-See attached TAT report

- b. Annual Reviews (AR):
  - Evaluated the PMEL's performance of ARs. All K-stamp holders have participated in at least two PRs within the past 12 months, and the PRs evaluated training and metrology skills appropriate to the technician's position (PWS Section A, paragraph 2.4 and TO 00-20-14, paragraph 9.2.1.2.2.1).
4. For questions or concerns, please contact me at [sean.jenigen.1@us.af.mil](mailto:sean.jenigen.1@us.af.mil) or DSN 574-3808.

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Date: 2020.03.23 08:40:26 -0400

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SEAN P. JENIGEN  
Quality Manager

cc:  
SMR PMO

*Agile Combat Power*