



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR COMBAT COMMAND  
ACQUISITION MANAGEMENT AND INTEGRATION CENTER  
JOINT BASE LANGLEY-EUSTIS VA

12 December 2019

MEMORANDUM FOR: HQ ACC AMIC/DRQ  
HQ ACC AMIC/PMSP

FROM: HQ ACC AMIC/DRQP

SUBJECT: Surveillance Report (2nd Party Audit) for Contract Number FA489019D1004, Science & Management Resources (SMR), Inc., November, 2019

1. Audit Scope: All applicable elements of the PWS and contractor operating instructions.
2. Audit Purpose: To assess compliance with contract requirements and verify the intent, implementation, and effectiveness of the QMS.
3. Virtual Audit:
  - a. Calculated Turnaround Time (TAT) IAW PWS Section A, paragraph 7.2. Unless otherwise noted, all PMELs met or exceeded the 92% TAT requirement, with results shown below:

Patrick:	98.90
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-See attached TAT report

- b. Quality Program Activity Summary (QPAS):  
Evaluated CDRL A006, Quality Program Activity Summary (QPAS). QPAS were uploaded to MIDS within 10 calendar days of completion, and were accurately documented IAW PWS Section A, paragraph 2.1.2.1 and TO 00-20-14, paragraph 10.6.
- c. Maintenance Data Documentation (ACP):  
Randomly sampled TMDE in Awaiting Customer Pickup status for documentation/certification. Verified TMDE assets were documented/certified IAW PWS Section A, paragraph 7.1.9 and 7.1.10.

-Patrick: Sampled 32 of 164 TMDE assets

4. For questions or concerns, please contact me at [sean.jenigen.1@us.af.mil](mailto:sean.jenigen.1@us.af.mil) or DSN 574-3808.

JENIGEN.SEAN.PATRICK, 1078658203  
Digitally signed by JENIGEN.SEAN.PATRICK.1078658203  
Date: 2019.12.30 15:31:38 -0500

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SEAN P. JENIGEN  
Quality Manager

cc:  
SMR PMO

*Agile Combat Power*